



Conference Support Services



Let Us Help Plan Your Next Event

TMS offers a number of conference-planning packages and individual services to help simplify and streamline your conference-planning experience.

How Can We Help You?

TMS offers assistance in a variety of conference-related planning activities, including:

- Abstract and Manuscript Collection
- Proceedings Manufacturing
- Logistics Management
- Marketing Services and Website Development
- Exhibit and Sponsorship Sales

Abstract and Manuscript Collection . . . and More



Collect abstracts and manuscripts for your event through ProgramMaster, a conference and publication management system that facilitates and structures interactions among conference administrators, organizers, authors, and attendees. In addition to collecting abstracts and papers, this comprehensive conference-building tool provides a structure for facilitating peer review of submissions, conference program scheduling, personal itinerary planning, program printing, statistical reporting, mass communication, and standardized administrative functions.

TMS has used ProgramMaster to build and plan its own meetings since 1998, successfully organizing and administering more than 55 events ranging in size from 70 to 3,500 abstracts. Because we use ProgramMaster for our own conferences, we are constantly working to improve and update the tool's functionality.

The ProgramMaster system provides individualized URLs for each conference, assuring that your conference logo appears on each page within the operating system and helping your event to retain a strong identity.



Proceedings Manufacturing

With our innovative proceedings manufacturing process, proceedings editors are free to focus on technical quality, while our automated production process delivers production-ready proceedings files within weeks after receipt of final, approved manuscript files. When combined with manuscript collection through our ProgramMaster system, affordable, high-quality deliverables are guaranteed. TMS partners with John Wiley & Sons book publishers to produce many of its proceedings volumes, allowing us to take advantage of the publisher's vast resources.

Marketing Services and Website Development

TMS offers a complete package of marketing services to ensure that your conference is promoted effectively to a targeted audience. Marketing services include development of conference logo and brand identity, interactive website (including online registration services), call for papers, attendee surveys, and other promotional pieces for in-print or electronic distribution.

Logistics Management

TMS staff can perform facility and vendor selection activities and can manage the contracting process for your conference. We offer budget development/reconciliation, site selection research, social function management, and more through TMS's in-house, experienced, and professional event management staff.

Exhibit and Sponsorship Sales

Exhibit and corporate sponsorship funding is an excellent means of providing benefit to partnering entities and supplementing conference revenues. Let TMS help you maximize these opportunities using our vast network of industry experts.

For more information

on contracting with TMS for individual conference services, developing a customized suite of services for your event, or to request pricing, contact Louise Wallach, TMS senior manager, events, programming & sales, at lwallach@tms.org or (724) 814-3110.

About

TMS

TMS (The Minerals, Metals & Materials Society) is a professional society for materials scientists and engineers. The organization has held more than 140 installments of its successful TMS Annual Meeting, in addition to numerous specialty conferences, short courses, and workshops over the years. Since 1998, the society has employed its ProgramMaster conference and publication management system to organize all of its own events. Partner with TMS to take advantage of our experience and resources in planning your next conference.